



དཔལ་ལྷན་འབྲུག་གཞུང་། ཤེས་རིག་དང་རིག་ཁྱེད་ལོང་འཕེལ་ལྷན་ཁག་།
Royal Government of Bhutan
Ministry of Education and Skills Development
Human Resource Division



MoESD/HRD/10/2026/ 255

4-Aug-2026

VACANCY ANNOUNCEMENT

The Ministry of Education and skills Development is pleased to announce the vacancy for the following position as per the details given below:

SL #	Position Title	Council/Department	Vacancy/Employment Type	No. of Slots	Duration
1	Asst./Program Officer	EPC, BQPCA	Contract (P4B/P5B)	1	2 years, Extendable based on performance
2	Examination and Assessment Officer	BCSEA	Lateral Transfer	1	Fixed Term for 4 years

Position Title	Eligibility Criteria	Shortlisting Criteria
Program Officer	1. Candidate with Engineering background/General Graduates 2. Relevant Work Experience 3. Between 18 - 40 years of age during the time of application 4. Security Clearance	1. Percentage of X, XII and Bachelors Degree 2. Relevant Work Experience/ Certificates
Examination and Assessment Officer	1. In-service Teachers 2. Currently at Position Level: P3 A 3. Moderation Score of Good and above for recent two years 4. Served more than 2 years in the current place if availed LTT 5. Masters Degree in Biology	1. Seniority in Service 2. Relevant Work Experience 3. PE Rating



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For the Selection framework, please refer to section 11.7.5 of BCSR 2023

Documents required to be uploaded with the application form within the deadline

1. Academic Transcript and Certificates for X/XII/Bachelor's/Master's Degree (**Submit as one pdf**);
2. No Objection Letter from the employer, if working in other agency;
3. Recommendation from the immediate Supervisor; for EAO position only
4. Valid Security Clearance, for Program Officer, EPC - HRD will Validate online
5. Valid Audit Clearance and Security clearance, for EAO position – HRD will validate online

Important Notes

1. Applicants will be shortlisted based on the specified criteria reflected in the vacancy announcement. Candidates must submit all required documents as per the application guidelines.
2. Please ensure that you have a valid security clearance and Audit Clearance while applying for the post (no need to upload).
3. Please merge all certificates and documents into one PDF before uploading, as the system does not allow separate file uploads.
4. Last Date of Application: **16th August 2026.**
5. Application Link - <https://jobs.rcsc.gov.bt/> (no hard copies will be accepted)
6. Contact hrd@moesd.gov.bt for any further queries.



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