



དཔལ་ལྷན་འབྲུག་གཞུང་། རྒྱལ་ཁོངས་སློབ་གྲྭ་དང་སློབ་སྦྱོང་གི་འཕེལ་རྒྱུ་ལྷན་ཁུངས་།

Royal Government of Bhutan
Ministry of Education and Skills Development
Division of Support Services
Procurement Section



MoESD/DoSS/Pro-13/2024-2025(FY) ༥༨

7th April, 2025

Air fare Quotation (URGENT)

The Ministry of Education & Skill Development, Thimphu hereby invites the sealed rates from authorized travel agents for air tickets for following sector.

Travel itinerary:

Bangkok to Haneda, Tokyo 11th May, 2025

(1 pax: Ms.Karen Mary Treloar)

TERMS AND CONDITIONS:

- a) The sealed rates must be submitted to this Ministry on the **16th April, 2025** before or on **10:00AM** and will be opened on the same day at **10:30AM** properly addressed in favor of the **Procurement Officer, Division of Support Services, MoESD, Thimphu**. Bids after 04:00PM will be not accepted.
- b) The Agents must submit a copy of **valid Ticketing License and Tax Clearance** certificate issued by the Ministry of Industry, Commerce & Employment.
- c) The sealed bids shall be accompanied by EMD of **Nu.10,000/- (Ten Thousand only)** in the form **Demand Draft and Cash Warrant** (addressed to CFO, FD, DoSS, MoESD) which will act as bid and performance security
- d) Bids **without the EMD/PS** shall be not be Accepted and considered **Non-Responsive Bid**
- e) The Agents must submit a copy of **valid Ticketing License and Tax Clearance** certificate issued by the Ministry of Industry, Commerce & Employment.
- f) The seats should be confirmed before submitting the quotation without which your bids will be rejected without any further explanation.
- g) Cancellation and re-booking shall be specifically mentioned where ever applicable.
- h) The quoted rates **shall not** be subject to change for duration of **5 hours after the opening of the quotation**.
- i) Unconditional quotations like an increase of fares or change of airlines at the time travel are not accepted.
- j) In case of the lowest bid withdraws, the second lowest or the above shall be awarded, however the difference amount shall be met by the lowest bidder.
- k) The purchaser reserves every right to reject the bids if it is found not responsive to our terms and conditions and the decision of tender committee will be final and binding.

Phone: 327703, 338659, 331149, 328318, 326412, 329040, 330252, 335402, 321342
Kawajangsa, Thimphu: Bhutan

Procurement Officer
Division of Support Services
Ministry of Education & Skills Development
Thimphu, Bhutan

