



དཔལ་ལྷན་འབྲུག་གཞུང་། ཤེས་རིག་དང་རིག་རྒྱལ་གྲོལ་འཕེལ་ལྷན་ཁག་།

Royal Government of Bhutan  
Ministry of Education and Skills Development  
Division of Support Services  
Procurement Section

ཤེས་རིག

MoESD/DoSS/Pro-13/2024-2025/122

30<sup>th</sup> April 2025

### Air fare Quotation

The Ministry of Education & Skill Development, Thimphu hereby invites the sealed rates from authorized travel agents for air tickets for following sector.

#### Travel dates

Mumbai to Paro (May 3, 2025) –(Arrival)  
Paro to Mumbai (May 14, 2025)- (Departure)

(2 Eco class)

#### TERMS AND CONDITIONS:

- The sealed rates must be submitted to this Ministry on the 1<sup>st</sup> may 2025 before or on **2:30PM** and will be opened on the same day at **3:00PM** properly addressed in favor of the **Procurement Officer, Division of Support Services, MoESD, Thimphu**. Bids after 03:00PM will be not accepted.
- The sealed bids shall be accompanied by EMD of **Nu.10,000/- (Ten Thousand only)** in the form **Demand Draft and Cash Warrant** (addressed to Chief Finance Officer, MoESD) which will act as bid and performance security.
- Bids **without the EMD/PS** shall be not be Accepted and considered Non-Responsive Bid.
- The Agents must submit a copy of **valid Ticketing License and Tax Clearance** certificate issued by the Ministry of Industry, Commerce & Employment.
- Please do not quote for any **budgeted Airline** or cheap airlines.
- The Agents are required to submit quotation as per the above itinerary at **most economical and direct route** with minimum of **2-5 hours (transit hours)** to the next flight schedule **if applicable**.
- The seats shall be confirmed before submitting the quotation without which your bids will be rejected without any further explanation.
- Agents should quote for Flexible tickets to enable change/refund in the event of any unavoidable circumstances, therefore **do not quote for Non-Refundable tickets** or else your quotation will be rejected while Opening/Evaluate/Award.
- Cancellation and re-booking shall be specifically mentioned where ever applicable.
- The quoted rates **shall not** be subject to change for duration of **5 hours after the opening of the quotation**.
- Unconditional quotations like an increase of fares or change of airlines at the time travel are not accepted.

Phone: 327703, 338659, 331149, 328318, 326412, 329040, 330252, 335402, 321242

Kamjanga, Thimphu, Bhutan



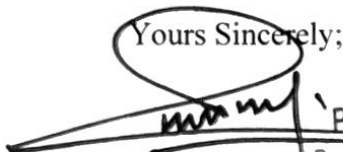
དཔལ་ལྷན་འབྲུག་གཞུང་། རྒྱལ་ཁབ་སྤྱོད་འཕེལ་བླ་མ་ལྷན་ཁག་།

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- l) In case of the lowest bid withdraws, the second lowest or the above shall be awarded, however the difference amount shall be met by the lowest bidder.
- m) The purchaser reserves every right to reject the bids if it is found not responsive to our terms and conditions and the decision of tender committee will be final and binding.
- n) **Non-Adherence** to our terms & conditions shall lead to cancellation of your bid and **forfeiture of your EMD** if the agents don't adhere to our terms & conditions or you will be barred from participating from next quotation.

Yours Sincerely;

  
Procurement Officer  
Division of Support Services  
(Pema Seldon)  
Ministry of Education & Skills Development  
**Assistant Procurement Officer, DoSS**

Cc to:

1. The Head of DoSS for kind information
2. Nima Tshering, Dy. Chief Counsellor, CECD
3. Office copy