



འབྲུག་རྒྱལ་ཁབ་ཀྱི་རྒྱུ་ལས་ལཱ་གཞི་རྒྱུ་ལས་ལཱ་གཞི་

Royal Government of Bhutan
Ministry of Education and Skills Development
Division of Support Services
Procurement Section

ཤེས་རིག་
ལས་ལཱ་གཞི

MoESD/DoSS/Pro-13/2024-2025/28

13th December 2024

Airfare Quotation

The Ministry of Education & Skill Development, Thimphu hereby invites the sealed rates from authorized travel agents for air tickets for the following sector.

Travel dates

Paro-Mumbai via Delhi-Paro
Mumbai-Paro via Delhi

17th January 2025
26th January 2025

(Eco class)
23 pax

TERMS AND CONDITIONS:

- a) The sealed rates must be submitted to this Ministry on the 16th December, 2024 before or on 03:00PM and will be opened on the same day at 3:30PM properly addressed in favor of the **Procurement Officer, Division of Support Services, MoESD, Thimphu**. Bids after 03:00PM will be not accepted.
- b) **The sealed bids shall be accompanied by EMD of Nu. 10000/- (Ten Thousand Only) in the form of Demand Draft and Cash Warrent (adressed to CFO, MoESD) which will act as bid and performance security.**
- c) Bids **without the EMD/PS** shall be not be Accepted and considered Non-Responsive Bid.
- d) The Agents must submit a copy of **valid Ticketing License and Tax Clearance** certificate issued by the Ministry of Industry, Commerce & Employment.
- e) Please do not quote for any **budgeted Airline** or cheap airlines.
- f) The Agents are required to submit quotation as per the above itinerary at **most economical and direct route** with minimum of **2-5 hours (transit hours)** to the next flight schedule **if applicable**.
- g) The seats shall be confirmed before submitting the quotation without which your bids will be rejected without any further explanation.
- h) Agents should quote for Flexible tickets to enable change/refund in the event of any unavoidable circumstances, therefore **do not quote for Non-Refundable tickets** or else your quotation will be rejected while Opening/Evaluate/Award.
- i) Cancellation and re-booking shall be specifically mentioned where ever applicable.

Phone: 327703, 338659, 331149, 328318, 326412, 329040, 330262, 335403, 321242

Procurement Officer

Ministry of Education & Skills Development
Thimphu Bhutan



དཔལ་ལྷན་འབྲུག་གཞུང་། ཤེས་རིག་དང་རིག་རྒྱུན་སྲོལ་འཕེལ་བྱུང་ལྷན་ཁག་།

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- j) The quoted rates **shall not** be subject to change for duration of **5 hours after the opening of the quotation.**
- k) Unconditional quotations like an increase of fares or change of airlines at the time travel are not accepted.
- l) In case of the lowest bid withdraws, the second lowest or the above shall be awarded, however the difference amount shall be met by the lowest bidder.
- m) The purchaser reserves every right to reject the bids if it is found not responsive to our terms and conditions and the decision of tender committee will be final and binding.
- n) ~~Non-Adherence to our terms & conditions shall lead to cancellation of your bid and forfeiture of your EMD shall be forfeited if the agents don't adhere to our terms & conditions or you will be barred from participating from next quotation.~~

Yours Sincerely;

Procurement Officer
 (Pema Seldon)
 Division of Support Services
 Procurement Officer, DoSS
 Ministry of Education & Skills Development
 Thimphu Bhutan

Cc to:

- 1. The Head of DoSS for kind information
- 2. Head of CECD, DEP for kind information
- 3. Office copy