



དཔལ་ལྷན་འབྲུག་གཞུང་། ཤེས་རིག་དང་རིག་རྒྱུ་ལ་ཕོ་བྲང་འཕེལ་ལྗོངས་ལཱ་གཉེན་

Royal Government of Bhutan
Ministry of Education and Skills Development
Division of Support Services
Procurement Section

ཤེས་རིག

MoESD/DoSS/Pro-13/2024-2025/༤༥

5th November, 2024

Air fare Quotation

The Ministry of Education & Skill Development, Thimphu hereby invites the sealed rates from authorized travel agents for air tickets for following sector.

Travel dates

Paro-BKK
BKK-Paro

18th November, 2024
23rd November, 2024

- 1 pax in Business class
- 2 pax in Eco class

TERMS AND CONDITIONS:

- The sealed rates must be submitted to this Ministry on the 7th November, 2024 before or on 10:00AM and will be opened on the same day at 10:30AM properly addressed in favor of the Procurement Officer, Division of Support Services, MoESD, Thimphu. Bids after 10:00AM will be not accepted.
- The sealed bids shall be accompanied by EMD of Nu.10,000/- (Ten Thousand only) in the form Demand Draft and Cash Warrant (addressed to Offtg. CFO, SS, MoESD) which will act as bid and performance security. Cheque will not be accepted.
- Bids without the EMD/PS shall be not be Accepted and considered Non-Responsive Bid.
- The Agents must submit a copy of valid Ticketing License and Tax Clearance certificate issued by the Ministry of Industry, Commerce & Employment.
- Please do not quote for any budgeted Airline or cheap airlines.
- Please do not quote for group fare to any avoid any penalty or charges for last minute change in the ticket.
- The Agents are required to submit quotation as per the above itinerary at most economical and direct route with minimum of 2-5 hours (transit hours) to the next flight schedule if applicable.
- The seats shall be confirmed before submitting the quotation without which your bids will be rejected without any further explanation.
- Agents should quote for Flexible tickets to enable change/refund in the event of any unavoidable circumstances, therefore do not quote for Non-Refundable tickets or else your quotation will be rejected while Opening/Evaluate/Award.
- Cancellation and re-booking shall be specifically mentioned where ever applicable.




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- k) The quoted rates **shall not** be subject to change for duration of **5 hours after the opening of the quotation.**
- l) Unconditional quotations like an increase of fares or change of airlines at the time travel are not accepted.
- m) In case of the lowest bid withdraws, the second lowest or the above shall be awarded, however the difference amount shall be met by the lowest bidder.
- n) The purchaser reserves every right to reject the bids if it is found not responsive to our terms and conditions and the decision of tender committee will be final and binding.
- o) ~~Non-Adherence to our terms & conditions shall lead to cancellation of your bid and forfeiture of your EMD shall be forfeited if the agents don't adhere to our terms & conditions or you will be barred from participating from next quotation.~~

Yours Sincerely;


Procurement Officer
Division of Support Services
(Pema Dondup)
Ministry of Education & Skills Development
Procurement Officer, SoS
Thimphu, Bhutan

Cc to:

1. The Head of DoSS for kind information
2. Mrs. Reena Thapa, Chief of Division, NCWC
3. Mr. Raju, FO, FD, DoSS for kind information
4. Office copy