



དཔལ་ལྷན་འབྲུག་གཞུང་། ཤེས་རིག་དང་རིག་རྒྱུན་གོང་འཕེལ་ལྷན་ཁག།

Royal Government of Bhutan

Ministry of Education and Skills Development

Division of Support Services

Procurement Section



MoESD/DoSS/Pro-13/2023-2024/ 19

9<sup>th</sup> June, 2024

### Air fare Quotation

The Ministry of Education & Skill Development, Thimphu hereby invites the sealed rates from authorized travel agents for air tickets for following sector.

#### Travel dates

Paro-BKK	4 <sup>th</sup> August, 2024
Bkk-Kualualampur	5 <sup>th</sup> August, 2024
Kualampur-BKK	9 <sup>th</sup> August, 2024
BKK-Paro	10 <sup>th</sup> August, 2024

(2 Eco class)

#### TERMS AND CONDITIONS:

- The sealed rates must be submitted to this Ministry on **11<sup>th</sup> July, 2024** before or on **10:00AM** and will be opened on the same day at **10:30AM** properly addressed in favor of the **Procurement Officer, Division of Support Services, MoESD, Thimphu**. Bids after 10:00AM will be not accepted.
- Please quote for **Tashi Airline** for the above itinerary.
- The sealed bids shall be accompanied by EMD of **Nu.5,000/- (Five Thousand only)** in the form **Demand Draft and Cash Warrant** (addressed to Offtg. CFO, DoSS, MoESD) which will act as bid and performance security.
- Bids **without the EMD/PS** shall be not be Accepted and considered Non-Responsive Bid.
- The Agents must submit a copy of **valid Ticketing License and Tax Clearance** certificate issued by the Ministry of Industry, Commerce & Employment.
- please do not quote for any **budgeted Airline** or cheap airlines.
- The Agents are required to submit quotation as per the above itinerary at **most economical and direct route** with minimum of 2-5 hours (transit hours) to the next flight schedule **if applicable**.
- The seats shall be confirmed before submitting the quotation without which your bids will be rejected without any further explanation.
- Agents should quote for Flexible tickets to enable change/refund in the event of any unavoidable circumstances.
- Cancellation and re-booking shall be specifically mentioned where ever applicable.

Phone: 327703, 338659, 331149, 328318, 326412, 329040, 330252, 335402, 321242

Kawajangsa, Thimphu: Bhutan



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- k) The quoted rates **shall not** be subject to change for duration of **5 hours after the opening of the quotation.**
- l) Unconditional quotations like an increase of fares or change of airlines at the time travel are not accepted.
- m) In case of the lowest bid withdraws, the second lowest or the above shall be awarded, however the difference amount shall be met by the lowest bidder.
- n) The purchaser reserves every right to reject the bids if it is found not responsive to our terms and conditions and the decision of tender committee will be final and binding.
- o) Non-Adherence to our terms & conditions shall lead to cancellation of your bid and forfeiture of your EMD shall be forfeited if the agents don't adhere to our terms & conditions.

Yours Sincerely;

(Pema Dondup)

Procurement Officer, DoSS  
Division of Support Services  
Ministry of Education & Skills Development  
Thimphu Bhutan

Cc to:

- 1. The Head of DoSS for kind information
- 2. Dr.Dawa Gyeltshen, GECED, DSE for kind information
- 3. The Offtg. Chief Finance Officer for kind information
- 4. The Chief of Division, GECED. DSE, for kind information
- 5. Office copy