

## न्याय्वे वस्तावित केयर्गन्तर्ग अवर्षेत्वायम

# Royal Government of Bhutan Ministry of Education and Skills Development Division of Support Services Procurement Section



MoESD/DoSS/Pro-13/2023-2024/32

6th June, 2024

#### Air fare Quotation

The Ministry of Education & Skill Development, Thimphu hereby invites the sealed rates from authorized travel agents for air tickets for following sector.

#### Travel dates

Paro-BKK-Paro

9th June & 19th June, 2024.

(5 Eco class)

#### TERMS AND CONDITIONS:

- a) The sealed rates must be submitted to this Ministry on 7th June, 2024 before or on 10:00AM and will be opened on the same day at 10:30AM properly addressed in favor of the Procurement Officer, Division of Support Services, MoESD, Thimphu. Bids after 10:00AM will be not accepted.
- b) Please quote for **Tashi Airline** for the above itinerary.
- c) The sealed bids shall be accompanied by EMD of Nu.10,000/- (Ten Thousand only) in the form Demand Draft and Cash Warrant (addressed to Offtg. CFO, DoSS, MoESD) which will act as bid and performance security.
- d) Bids without the EMD/PS shall be not be Accepted and considered Non-Responsive Bid.
- e) The Agents must submit a copy of valid Ticketing License and Tax Clearance certificate issued by the Ministry of Industry, Commerce & Employment.
- f) Since the travelers are composed of high government officials, please do not quote for any budgeted Airline or cheap airlines.
- g) The Agents are required to submit quotation as per the above itinerary at most economical and direct route with minimum of 2-5 hours (transit hours) to the next flight schedule if any.
- h) The seats shall be confirmed before submitting the quotation without which your bids will be rejected without any further explanation.
- i) Agents should quote for Flexible tickets to enable change/refund in the event of any unavoidable circumstances.
- j) Cancellation and re-booking shall be specifically mentioned where ever applicable.
- k) The quoted rates shall not be subject to change for duration of 5 hours after the opening of the quotation.

Phone: 327703, 338659, 331149, 328318, 326412, 329040, 330252, 335402, 321242 Kawajangsa, Thimphu: Bhutan

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### Royal Government of Bhutan Ministry of Education and Skills Development **Division of Support Services Procurement Section**



- l) Unconditional quotations like an increase of fares or change of airlines at the time travel are not accepted.
- m)In case of the lowest bid withdraws, the second lowest or the above shall be awarded, however the difference amount shall be met by the lowest bidder.
- n) The purchaser reserves every right to reject the bids if it is found not responsive to our terms and conditions and the decision of tender committee will be final and binding.
- o) Non-Adherence to our terms & conditions shall lead to cancellation of your bid and forfeiture of your EMD shall be forfeited if the agents don't adhere to our terms & conditions.

Yours Sincerely;

(Pema Dondup) ffice Procurement Officer Doss Division of Support Services Ministry of Education & Skills De lopment

Thimphu Bhutan

#### Cc to:

- 1. The Head of DoSS for kind information
- 2. The Chief of TTTRC, Gelephu, for kind information
- 3. The Offtg. Chief Finance Officer for kind information
- 4. Ms. Tenzin Dolma, Program Officer, TTTRC, Gelephu
- 5. Office copy