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Royal Government of Bhutan  
Ministry of Education  
Directorate of Services  
Human Resource Division



MoE/DoS/HRD/Vacancy/2020/ 1186

2<sup>nd</sup> October 2020

VACANCY ANNOUNCEMENT

In accordance with the decision of the 293<sup>rd</sup> HRC Meeting dated 7<sup>th</sup> July 2020, the Ministry of Education would like to announce the vacant positions given below. Interested and eligible candidates are invited to apply **ONLINE on or before 16<sup>th</sup> October 2020.**

Sl.#	Position Title	P. Level	Slot	Place of posting	Eligibility criteria
1	Chief Programme Officer	P1A	1	Scholarship and Student Support Division, DAHE	<ol style="list-style-type: none"><li>1. Possess a minimum of Bachelor's Degree (<i>status must be reflected as 'completed' in the ZEST</i>).</li><li>2. Served 2 years in the current position at P2A on the application deadline (<i>Teachers and Counselors are not eligible</i>).</li><li>3. Completed 2 years in the current position after selection through the open competitive selection.</li><li>4. Applicants at P1A in the managerial positions can also apply on lateral entry; however, he/she should have served 2 years in the current position after selection through the open competitive selection.</li><li>5. 'Good' and above in the Moderation result for recent 2 years (2018-2019 and 2019-2020).</li><li>6. Served the duration of long-term training on the application deadline.</li><li>7. Applicants who have signed a legal undertaking and promoted to P1A are not eligible.</li><li>8. Clean service record including 'No Audit Observations'.</li></ol> <p><i>Note: 270 degree assessment will be conducted for eligible candidates</i></p>
2	Accounts Assistant on regular contract for 2 years - extendable)	S2A	1	ESWS Secretariat, MoE	<ol style="list-style-type: none"><li>1. Possess Class XII + 2 years Diploma in Financial Management.</li><li>2. Valid Security Clearance Certificate at the time of application deadline.</li></ol>

**Documents to be uploaded with the application:**

The following documents must be submitted within the application deadline.

1. Application Form;
2. Detailed Curriculum Vitae;
3. Academic Transcripts and Certificates (both);





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4. Good and above rating in the Moderation results for (FY 2018-2019 and 2019-2020 **OR** Calendar year 2018 and 2019 *for field staff authenticated by the concerned Dzongkhag/Thromde HRO*);
5. Recommendation from immediate Supervisor (Sl.# 1)
6. No Objection Letter from the employer, if employed or working in other agency.

**Notes:**

1. *Online application will be disabled from 5.00 PM on 16<sup>th</sup> October 2020. No applications in hard copies will be accepted after the deadline.*
2. *If a candidate from the field is selected for the post, his/her joining in the Ministry will be considered after the closure of the academic session.*
3. *It may be noted that the transfer of his/her spouse of selected candidate may be facilitated after the academic session based on the vacancy in his/her subject.*

For clarification, please contact HRD, MoE at 328426/327703 during office hours.



**Human Resource Division**